



## Influenza Pandemic Procedure

In the event of a pandemic event, Auchinairn EYC will seek to operate as normal.

- The staff will ensure that contact details for parents and carers are kept up-to-date.
- The Head of Centre and Head of Education will be informed
- A child showing any signs or symptoms will be taken to the Nurture Room by a member of staff and kept there until parents/carers collect them. The Nurture Room will in effect become an isolation room.
- Hand-washing and the disposal of tissues is paramount in the control of infection. One waste bin (with liner) in each of the play areas will be assigned for the use of tissues only. At the end of session, the bin liner will be removed, tied, put into the outside bin. Waste bins will be washed with bactericidal solution.

In a pandemic and while the EYC remains open we will:

- Take hygiene measures to reduce the risk of infections
- Ensure that staff showing any signs of infection go home
- Ensure that children showing any signs of infections are collected by parents
- Provide absence rates to EDC as requested.

If the World Health Organisation considers a pandemic is imminent, Auchinairn EYC will liaise with EDC to review emergency plans and remind staff that they should not come into work if they have any virus-like symptoms.

### **Closure of EYC**

Closure of the EYC will be determined either by advice from Scottish Government/EDC that nurseries in the area should close or if too many staff are unwell or caring for family who are unwell.

The decision to close the EYC will be taken by Head of Education Jackie McDonald and/ or East Dunbartonshire Council.

A text message, Facebook message will be sent out and telephone calls made to parents/carers in the event of a closure.

Care Standard: 2.4, 3.7

HGIOELC: 2.1 2.4

Realising the Ambition: 3.4 & 3.5

This policy has been reviewed and updated following consultation with staff/parents/carers

Signed: J.Brady

April 2021