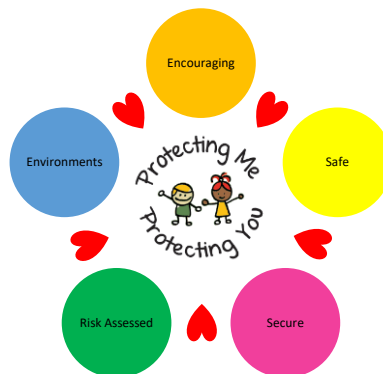


Auchinairn Early Years Centre Health & Safety Risk Assessment



Date	October 2025
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Nursery Activities: Trips and Outings

Activity	Hazards	Potential Loss	Risk	Person at Risk	Control Measures	Additional Measures
Planning and Preparation for outing	Inadequate planning Staff ratio	Missing child	3 (1x3)	Children	Risk assessment completed before each trip Parental consent obtained Appropriate staff to child ratio First aid kit and contact information taken	Head count procedures reviewed and followed
Travel to and from destination (walking, bus)	Road traffic accidents Slips Separation from group	Serious injury	3 (1x3)	Children Staff	Approved transport only Seatbelts used Use of designated crossing when possible	Regular head counts Staff positioned well
Supervision at venue	Child wandering off Crowding	Missing child Distress	3 (1x3)	Children	Continuous supervision Children assigned key person	Clear boundaries established Staff use walkie talkies

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Contact with public	Stranger danger Inappropriate contact	Emotional or physical harm	3 (1x3)	Children	Staff maintain line of sight Ensure secure environments	Staff aware of safeguarding policy at all times
Environmental Hazard	Drowning Bites Falls	Serious injury	3 (1x3)	Children	Avoid high risk areas unless fenced Staff aware of potential dangers Keep safe distances	Venue specific risk assessment
Weather conditions	Sunburn Cold Dehydration	Illness Discomfort	2 (1x2)	Children Staff	Weather checked before hand Sun cream, hats, gloves, coats and fresh drinking water	Adapt or cancel if appropriate
Food and Drink during outing	Allergies Contamination	Allergic reaction Illness	2 (1x2)	Children	Allergy information checked. Food stored correctly Handwashing	Parents informed of food arrangements
Toileting and hygiene	Inadequate facilities	Distress or infection risk	1 (1x1)	Children	Use clean, age-appropriate facilities, regular breaks planned Handwashing after use	Staff carry wipes, hand gel and spare clothing
First Aid and medical needs	Delay in treatment	Worsening of injury Illness	2 (1x2)	Children	First aid kit carried If possible a first aider to attend any trips	Medical forms checked before trip and medication taken if needed.



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					Emergency contacts available	
Return to nursery and head count	Missing child Fatigue	Serious incident	3 (1x3)	Children	Final head count before leaving and on arrival back Children supported and rested on return	Staff to keep in contact with HoC/DHoC throughout the event

	Likelihood that hazardous events will occur		Consequences	Risk rating	Action
1	very unlikely	1	insignificant – no injury	20-25	Stop – stop activity and take immediate action
2	unlikely	2	minor – minor injuries needing first aid	15-16	Urgent action – take immediate action and stop activity if necessary, maintain existing controls rigorously
3	fairly likely	3	moderate – up to three days absence	8-12	Action – improve within specified timescale
4	likely	4	major – more than seven days absence	3-6	Monitor – look to improve at next review or if there is a significant change
5	Very likely	5	catastrophic - death	1-2	No action – no further action but ensure controls are maintained and reviewed